

## How to Add a LinkedIn Admin

- **1**. Find your company page.
  - a. Type in your company name in the search box.



b. Select "Companies" from the choices under the search box. Then click on your company name.

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Webster	Webster Digital Marketing, Inc. Marketing and Advertising 1-10 employees							Unfollow
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2. Click "Manage page" under the company name. The page will open in a new window.

	Webster Digital Marketing, Inc.	
Digital Marketing	Marketing and Advertising • 0-1 employees	
	See 1 employee $\rightarrow$	
	See jobs Manage page followers	
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3. Click on Admin Tools at the top right and click Manage Admins.

in Company profile	Admin Tools G	o to mem
Updates <b>Overview</b> Analytics Notifications	MANAGE	
Overview (Edit Mode)	Manage Admins Help Center rd	edits
Language: English (Default)   Default Language	EXTEND REACH Sponsor Your Updates	
Helping h	Create a Showcase Page	S
S W Update background photo		.5

4. Start typing Annastasia Webster and click on me when I appear in the drop-down. Then click Save Changes.